



OYA Ventures is a private investment vehicle that supports innovative companies focused on disruptive technologies, products or services with a meaningful impact on climate change. As active investors, we provide capital, executive insight and access to a global network of collaborators, allowing our portfolio companies to scale faster and more efficiently. We also continue to help them search for strategic acquisitions, bolt-on opportunities and partnerships and joint ventures that strengthen their value proposition and complement their organic growth.

Project Accountant

We are currently seeking a Project Accountant with 3-5 years of experience to manage full cycle accounting for certain portfolio companies including the following responsibilities:

- Assist with the preparation of monthly financial statements, variance analysis & other reports required by management or the portfolio company
- Assist with the completion of month-end closing tasks including journal entry preparation, account reconciliations and bank reconciliations
- Assist with the planning, forecasting, and budgeting with help from portfolio companies
- Review and analyze direct project expenses, indirect project expenses and overhead expenses to ensure the accuracy of financial reporting
- Assist with reporting to 3rd parties including lenders and investors
- Assist with reconciliation of cash-based vs. accrual-based accounting and reporting, including reconciliation of general ledger accounts for completeness and accuracy (capitalized costs vs. expensed costs; accounts payables; accounts receivables)
- Managing accounts payable function including review of payments / payment confirmations, for correct coding and supporting documentation
- Ensure monthly invoicing and collection of inter-company expense allocations and other billings
- Assist with creation of various reporting tools including fixed asset and lease subledgers for portfolio companies
- Prepare analysis of sales and cost of sales for portfolio companies
- Support the preparation of audited financial statements and tax returns
- Documentation and monitoring of internal controls
- Identify opportunities for process improvements with manager and portfolio companies
- Contribute to ad-hoc projects, as assigned by the Chief Financial Officer and Controller

Requirements

- University degree in finance, accounting, or economics preferred
- CPA designation preferred
- 3-5 years of accounting experience, preferably in the real estate development, manufacturing, or engineering sectors
- Very strong Microsoft Office skills, particularly Excel
- Accounting software experience Gravity
- Experience in MS Dynamics GP is preferred



- Strong communications skills, including the ability to interface with multiple constituents (e.g. internal project developers, finance team, external consultants)

Location

Toronto, Ontario

Interested applicants can email their CVs along with any other relevant documents directly to **Sarvin Hajivandi, sarvin.hajivandi@oyaventures.com**.